



Department of Financial Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: October 10, 2008

Subject: Consider and Act Upon Approval of Purchase Orders with Ingram Library Services Incorporated, for the Purchase of Library Materials during the 2009 Fiscal Year

Action Requested: City Council approval of purchase orders with Ingram Library Services Incorporated, for the purchase of Library materials during the 2009 fiscal year, in the total amount of \$110,000.

Background Information: Books, movies and music will be purchased in the areas of children, youth and adult materials from Ingram Library Services Incorporated, through the State of Texas CO-OP program contract. One purchase order is in the amount of \$25,000 for children and youth materials and one for \$85,000 for adult material.

Board/Citizen Input: N/A.

Alternatives: City Council could choose not to approve these Purchase Orders at this time.

Financial Considerations: Available funds are appropriated through the Capital Projects Fund.

Supporting documents: Department memos, requisitions and State of Texas CO-OP contract.